



**North Central**  
**NEW MEXICO**  
ECONOMIC DEVELOPMENT DISTRICT

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## **Request for Qualifications FY 2025-08**

**Workforce Integrated Network (WIN)**

**Case Managers**

**Peer Support Workers**

**Posted August 9, 2024**

The North Central New Mexico Economic Development District (NCNMEDD) is seeking experienced 1) Case Managers and 2) Peer Support Workers to provide support to participants in the Workforce Integrated Network (WIN program).

WIN is funded by a federal Good Jobs Challenge grant from the U.S. Economic Development Administration. WIN aims to transform and diversify the regional economy by building a robust workforce in the key areas of Healthcare and Skilled Trades, leading to increased equity and high paying jobs. WIN focuses on adults who are unemployed or underemployed, or adults looking to skill up and get a good paying job with benefits. We also focus on justice informed individuals, and individuals recovering from substance abuse disorder.

The North Central NM Economic Development District is the lead for the project in collaboration with numerous subrecipients, including the Regional Development Corporation and higher education institutions in northern New Mexico, as well as contractors who support the project.

### **Scope of Work**

1. Intensive case management and/or peer support for individuals released from the criminal justice system or substance use disorder recovery.
2. Close coordination with WIN Navigators and the WIN Project Director to ensure a stable and successful transition into the WIN program.
3. Arranging for and monitoring the progress of health care, including behavioral health therapy.
4. Arranging for services and supports as needed.
5. Responsible for reentry essentials including:
  - Conducting pre-release assessment to enroll participant and identify needs
  - Arranging for housing
  - Providing transportation from the facility

- Providing food
- Assisting with identification documents as needed
- Enrollment in Medicaid, TANF, Food Stamp and other programs as needed

## **Responses to this Solicitation**

Responses to this solicitation will be accepted on a rolling basis, until a suitable contractor or contractors are identified.

To respond to this solicitation, please email a letter of interest and the following information in a single .pdf document to [camillab@ncnmedd.com](mailto:camillab@ncnmedd.com):

1. Indicate which Scope or Scopes of Work you are applying for (Case Management or Peer Support).
2. Number of years and description of experience related to the scope of work. List any degrees and/or certifications such as Licensed Social Worker (LISW) or Community Health Worker (CHW).
3. List of all personnel who will provide services and a statement of qualifications for each.
4. Contacts for at least three (3) entities who have received your similar services; and
5. Hourly rates for all personnel providing services, indicating rates for specific services, if appropriate.

Contact Camilla Bustamante, WIN Project Director at [camillab@ncnmedd.com](mailto:camillab@ncnmedd.com) or 505-455-6562 with any questions.