



Executive Committee Special Meeting Minutes

Wednesday, June 10, 2026, 11:00am

NCNMEDD Conference Room, 644 Don Gaspar, Santa Fe

Or Virtual Option via Zoom: <https://us02web.zoom.us/j/82995230719>

Meeting ID: 829 9523 0719, Dial In: 1-719-359-4580

A. CALL MEETING TO ORDER

President Ernesto Salazar called the meeting to order at 1:02pm.

B. PLEDGE OF ALLEGIANCE

Contractor Monica Abeita led the Pledge of Allegiance.

C. ROLL CALL

Assistant Director Padilla took roll call; a quorum was achieved with five members present.

Member	Present	Absent	Notes
Linda Calhoun		X	Excused
Lori Chatterley	X		Virtual
Dora Dominguez		X	Excused
Thomas Garcia	X		Virtual
Jim Hall		X	Excused
Stephanie Martinez	X		Virtual
Ernesto Salazar	X		Virtual
Joseph Sanchez	X		In Person

Staff in Attendance: Executive Director Santiago Chavez, Assistant Director Danika Padilla, Acting Finance Director Janae Morales, Director of Non-Metro Area Agency on Aging Daniel Osborne, NM-AAA Deputy Director Nancy Arias-Macias, Housing Coordinator Sandra Sosa, and Contractor Monica Abeita.

D. APPROVE AGENDA

Executive Director Chavez stated that the meeting agenda was published prior to President Salazar's request that the next meeting begin at 9:00am and proposed amending the agenda to reflect the 9am start time for the June 25 executive committee meeting. Vice President Garcia requested adding a discussion item for the FY27 budget.

Motion to approve the agenda as amended.

Motion	Chatterley
Second	Garcia
Yes	5
No	0
Abstain	0

E. ACTION ITEMS*

a. NM MFA 25-ZJ5049 MH Replacement Program*

Executive Director Chavez stated that with board approval at the last meeting, they are moving forward on the first eight homes, and are working closely with Vice President Garica, Cavco and MFA/DFA. The first home was delivered June 9 and the team is working with Cavco to ensure additional homes will be delivered on schedule by June 13, 2026. In addition, we are working with MFA for the second half of the invoice for the seven additional homes. Today, we are requesting board approval for three additional homes.

Contractor Abeita added that in addition to the three homes seeking approval today, there are two additional home repairs requests for a total of 5 projects which would allow spend down of the project and administrative budget.

Vice President Garcia asked if the delivery dates are realistic and for clarification on the administration costs. Executive Director Chavez stated that his understanding is the last two homes may be delayed by one day, but that delays would be minimal and still be able to reach June 30, 2026 deadline.

Contractor Abeita stated that she is working with finance department to amend some of the previous reimbursement requests with MFA. We will have an additional invoice for administrative costs in May and June. The program will revert about \$57,000, and administration will not revert anything.

Vice President Garcia recommended moving forward with three additional purchases and two repairs. Member Chatterley requested clarification if the two homes for repair are on track to meet the timeline. Housing Coordinator Sandra Sosa stated that one home repair is completed with the contractor awaiting reimbursement, and the additional home repair is scheduled to be completed within the next seven days.

President Salazar requested clarification if the people whose homes were being replaced or repaired are being temporarily relocated through this program. Contractor Abeita stated that the program does not provide for relocation expenses and in some cases the team has worked with other agencies to find temporary housing and assistance. Housing Coordinator Sosa added that only one person in Las Cruces has utilized housing vouchers through another agency.

Executive Director Chavez recommended approval of three additional mobile home replacements and additional two for repair.

Motion to approve the additional three MH homes and two repairs.

Motion	Garcia
Second	Sanchez
Yes	5
No	0
Abstain	0

b. FY25-FY26 AAA Provider BAR#3*

Executive Director Chavez stated he has been working on the format for the BAR and have verified amounts. Regarding Grady and Clovis, since Grady closed, we moved some funds to Clovis to continue to serve the local community.

Vice President Garcia stated that the BAR has already been submitted and accepted by ALTSD. If we make changes at this point, it would be a longer process to amend what we have already sent. President Salazar stated that if that was the case, we should not start the process all over.

NM-AAA Deputy Director Nancy Arias-Macias stated that no changes have been made to the original documents submitted to ALTSD. The only adjustment is the variance for the City of Grady and City of Clovis, where funds were moved from Grady to Clovis to serve.

Motion to approve FY25-26 AAA BAR#3.

Motion	Chatterley
Second	Sanchez
Yes	4 Chatterley, Sanchez, Martinez, Salazar
No	1 Garcia
Abstain	0

c. FY27 Budget Status Discussion

Vice President Garcia provided an update that the FY27 budget is still in process. Working on a new fund allocation for Safe Streets Grant, and there is a question about outstanding reimbursements and reserves.

Contractor Abeita stated that she is actively working on tracking outstanding reimbursements, which are different from reserves though they go into the same bank account. Estimating that reimbursement for ROC program will be approximately \$190,000, and EDA Planning Grant will be billed again for \$17,500. Additional conversations on reimbursements for the WIN program, and \$100,000 remaining on our agreement with EDA. Disaster Recovery Grant EDGE system has a low amount of disbursements, which does not look correct so looking into that too. Total outstanding reimbursements are between \$400,000-\$500,000, but still working on looking into the data. Working on accessing the federal ASAP program with Director Chavez.

President Salazar expressed concern in the limit of going back to submit reimbursements. The longer we wait for access or to request reimbursement, we may not be able to get those funds back. The board has been looking for answers about the real reserves and will continue to ask these questions.

F. NEXT MEETING – June 25, 2026, 9:00 am

President Salazar reminded members about the executive committee and full board meeting on June 25 at the Santa Fe Convention Center. Recommended that members who need to travel come in advance and submit receipts for reimbursement.

G. ADJOURNMENT

Motion to adjourn at 11:32 a.m.

Motion	Garcia
Second	Martinez
Yes	5
No	0
Abstain	0

Approvals



Ernesto J. Salazar, President

July 23, 2026

Date



Dora Dominguez, Secretary

July 23, 2026

Date